

Kathleen King

From: Dan Pulcrano
Sent: Tuesday, April 16, 2013 10:33 AM
To: Kathleen King
Cc: ehenessy@scfhp.com
Subject: Public Records Act Request

April 16, 2013

Ms. Kathleen King, Chief Executive Officer
Ms Elizabeth Hennessy, Executive Director
210 E Hacienda Ave.
Campbell, CA 95008

RE: Public Records Act Request

Dear Kathleen and Elizabeth:

The Santa Clara Family Health Foundation is a nonprofit created by a public agency body to exercise authority that may lawfully be delegated by the elected governing body. In addition, SCFHF receives funds from a local agency and SCFHF's governing body has included a member of the the funding agency as a full voting member. For these reasons SCFHF is a public agency subject to California Public Records Act requirements.

Accordingly, pursuant to our rights under the California Public Records Act (Government Code Section 6250 et seq.), we ask to receive or view, at the earliest possible convenience and in no case later than ten days, the following documents which we believe are in your possession:

1. Copies of Board of Trustees and Executive Committee agendas, agenda packets and minutes for any meetings between January 1, 2011 and April 15, 2013.
2. Copies of quarterly or monthly financial statements for all periods in 2012 and 2013 for which they are available.
3. Dates and amounts of payments made to Committee for the Future of Santa Clara County.
4. Any correspondence, communications, notes, plans, proposals, drafts or other documents regarding requests for funding from the County of Santa Clara or any of its agencies in 2012 or 2013.
5. Any documents or communications with or regarding the Measure A campaign or Committee for the Future of Santa Clara County.

6. Any documents or communications regarding the South Bay Labor Council, Working Partnerships USA or South Bay AFL-CIO Labor Council Issues Account.

7. SCFHF's conflict of interest policy.

8. Any communications or documents regarding political activity or conflicts of interest by officers and directors of SCFHF.

9. Any communications with Nora Campos, Bob Brownstein, Cindy Chavez, Jeff Smith or Chris Wilder.

10. Details regarding a leave of absence for Kathleen King between September 1, 2011 and January 31, 2012. If no leave of absence was taken, please state so.

If you determine that any or all of the information qualifies for an exemption from disclosure, I ask you to note whether, as is normally the case under the Act, the exemption is discretionary, and if so whether it is necessary in this case to exercise your discretion to withhold the information.

If you determine that some but not all of the information is exempt from disclosure and that you intend to withhold it, I ask that you redact it for the time being and make the rest available as requested.

In any event, please provide a signed notification citing the legal authorities on which you rely if you determine that any or all of the information is exempt and will not be disclosed.

If I can provide any clarification that will help expedite your attention to my request, please contact me at 408-298-8000 x1301 or 1302. I ask that you notify me of any duplication costs exceeding \$20 before you duplicate the records so that I may decide which records I want copied.

Thank you for your time and attention to this matter.

Sincerely,

Metro Newspapers